



CITY OF COVINGTON

Economic Development Department

638 MADISON AVENUE • COVINGTON, KENTUCKY 41011-2298

September 20, 2010

Mr. Mark Dennen
Executive Director
and State Historic Preservation Officer
Kentucky Heritage Council
300 Washington Street
Frankfort, Kentucky 40601



Dear Mr. Dennen:

The City of Covington is applying for an additional Federal Survey and Planning Grant from the Kentucky Heritage Council. We are asking for an addition \$10,000 to use to continue our surveying efforts of our current Historic Preservation Overlay Zones as well as to start a new survey of a previously undocumented neighborhood.

With our full time intern that we were able to hire this past summer for 10 weeks, we were able to complete surveys of 4 out of our 7 local historic districts. Not only were we able to complete forms, but we created an Access database to store this information. Once we have all 7 districts completed, we will be joining this database to our GIS system to be able to map our resources. It is very exciting to have this technology and to be able to utilize it for our surveys. With the help of this grant, we will be able to have the man power to get our survey's completed and connected to our GIS system.

Sincerely,

Beth Johnson
Preservation and Planning Specialist.
City of Covington

Enclosure

**KENTUCKY HERITAGE COUNCIL,
2010-2011 FEDERAL SURVEY AND PLANNING GRANTS**

1. APPLICATION INFORMATION			
Organization Name	City of Covington, Historic Preservation Office		
Organization Address	638 Madison Ave Covington KY 41011		
Principal Contact Person	Beth Johnson	Phone	859-292-2171
Contact Person Title	Preservation and Planning Specialist	Email	bjohnson@covingtonky.gov
<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> University		
<input type="checkbox"/> State Agency	<input type="checkbox"/> Nonprofit Group		
<input type="checkbox"/> Regional Planning Agency	<input type="checkbox"/> Other		

2. PROJECT INFORMATION			
A. Category [check appropriate box(es).]	Total Amount Requested	\$ 10,000	
<input type="checkbox"/> Survey (Archaeological)	<input type="checkbox"/>	CLG Administration	
<input checked="" type="checkbox"/> Survey (Historic Building)	<input type="checkbox"/>	Rural Preservation	
<input type="checkbox"/> Context Development	<input type="checkbox"/>	National Register Nomination(s)	
<input type="checkbox"/> Pre-Development	<input type="checkbox"/>	Preservation Planning	
<input type="checkbox"/> Technical Assistance	<input type="checkbox"/>	Publication	
<input type="checkbox"/> Other			
B. <u>Summary:</u> On attachment provide a narrative summarizing the proposed project. Define the research <u>methodology</u> or approach. Define the <u>time frame</u> . Define the <u>products</u> . Define the <u>project impact area</u> and explain how local government and the public will be involved in the project. Archaeological projects also need a research design and must discuss how the project addresses the State Plan in Archaeology, <i>The Archaeology of Kentucky: Past Accomplishments and Future Directions</i> , which is available at http://heritage.ky.gov/envreview/archofky.htm (note: updated pdf files for the state plan are at the right side of the webpage).			
C. Kentucky Heritage Council program priority: List program priorities from the Kentucky Heritage Council, 2010-2011 Federal Survey and Planning Grants Annual Priorities.			

3. PROFESSIONAL QUALIFICATIONS
Attach a resume for the staff, consultant or principal investigator and other key personnel who will carry out the project. If this individual has not been identified, summarize the selection process to be used and the professional standards to be met by consultants. Professionals should meet the criteria established in 36C.F.R.61 and

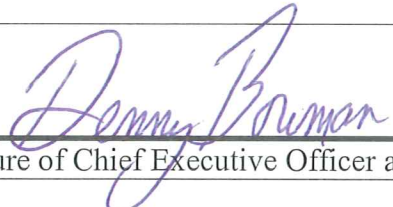
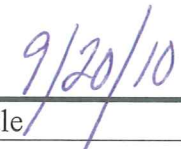
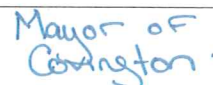
consultants must be selected in accordance with the National Park Service Regulations.

4. BUDGET

Complete the following Budget Summary form for your project.

5. SIGNATURE

I certify this organization complies with all Federal Fair Employment Laws including Title VI of the Civil Rights Act of 1964, Executive Order 11246 and the Rehabilitation Act of 1973. I certify the information in this application is true and accurate.

  
Signature of Chief Executive Officer and Title Date 9/20/2010

Return electronic files or original and 5 copies of completed application with attachments to:

(By email to:)

Jackie.Bradley@ky.gov

Include in Subject Line: "Federal Survey and Planning Grants

OR

(By Postal Service to:)

THE KENTUCKY HERITAGE COUNCIL

ATTN: Federal Survey and Planning Grants

300 Washington Street

Frankfort, Kentucky 40601

2 B. Project Summary

Project Description:

Over the summer the City was able to hire an intern to resurvey 4 of the current 7 local Historic Preservation Overlay Zones. These survey's had not been updated since they were originally completed in the late 1970s early 1980s. The intern over this past summer was able to create and design a digital Microsoft Access database and form that when complete we will be able to upload into our GIS database. In an effort to have current pictures and current information the City would like to complete the other two unsurveyed districts over this year by hiring a part time intern. One district had been previously surveyed in 2008 and this information will also need to be entered into the database by our intern. Our goal would be to rehire the intern from the summer on a part time basis while he is completing his graduate work.

Once the intern has all of our local Historic Preservation Overlay Zone's resurveyed, he will move on to starting doing property inventory of the Peaselsburg Neighborhood. This is a neighborhood that had interest in being listed on the National Register for Historic Places as a district. In 2008 the Linden Gateway Small Area Study was adopted for this area and one of their implantation points for the Historic Preservation Section of the plan was to pursue National Register listing for parts of the neighborhood. This section of the Plan is attached to this document. Our goal would be to start property inventories in preparation for a National Register nomination form.

Methodology:

The City will follow the methodology set out in the Kentucky Heritage Council's Historic Resources Survey Manual, National Register Bulletin #24, and National Register Bulletins #15, #16A, & #16B.

The City will also continue to use the Access database that has been created and designed. This database system design was based on the design of the Kentucky Historic Resources form

Time Frame:

If the project is funded, the intern that was hired over the summer will continue work immediately. He will work for 20 hours a week for 30 weeks over the school year to be finished in June of July 2011.

Products:

The product that will be created from this effort will be complete and updated survey forms for the approximately 1500 buildings within the local historic preservation overlay zones as well as a working GIS database of this information.

Also completed survey forms for the Peaselsburg neighborhood will be produced for the Peaselsburg neighborhood. These survey forms will also be entered into the Access/GIS database.

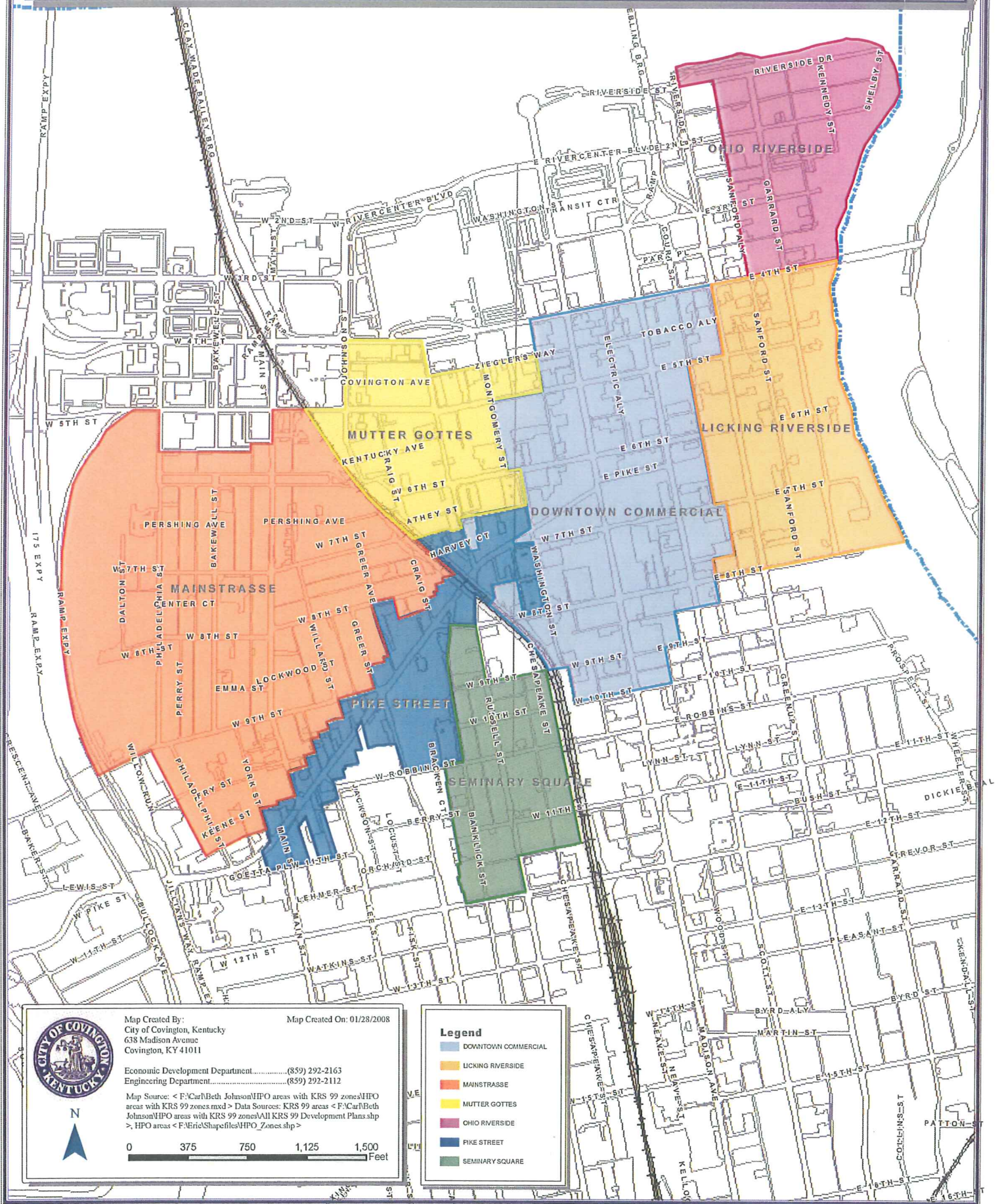
Project Impact Area:

The Project Impact Area will be the current Local Historic Preservation Overlay Zones, specifically the Licking Riverside and Seminary Square neighborhoods which have not been surveyed yet. The Peaselsburg Neighborhood will also be an impact area as we start surveys in preparation for a National Register Historic District. Please see the attached map for the locations of the HPOs as well as the Peaselsburg Neighborhood.

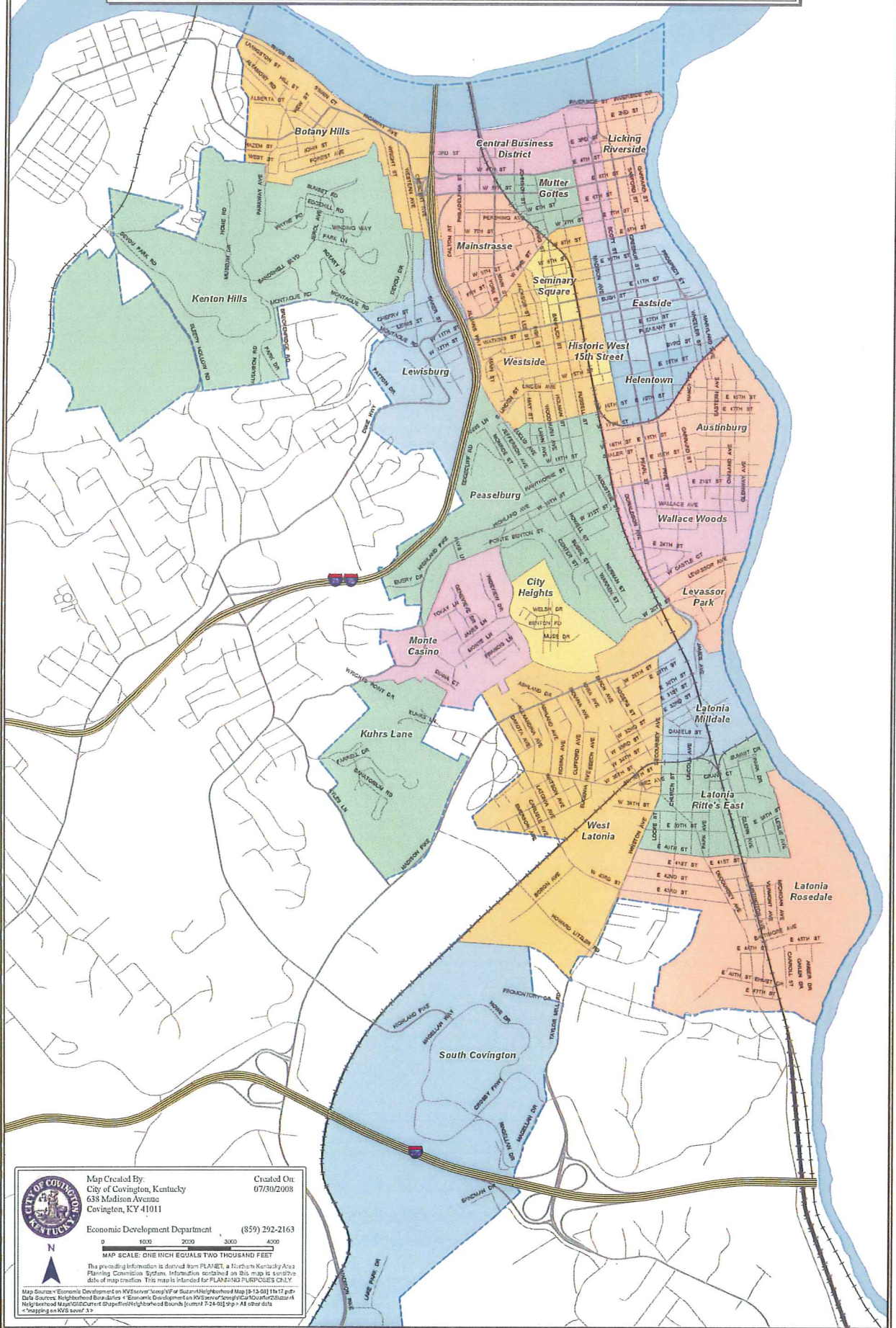
2.C Kentucky Heritage Council Program Priorities

This project will complete will serve two different priorities listed in the 2010-2011 Federal Survey and Planning Grants Annual priorities. The completion of the Historic Resource survey forms for the HPOs are updating survey's of existing National Register or local historic districts that were not well documented at the time of listed as well as that has not been documented in the past 20 years. The completion of the survey's for the Peaselsburg neighborhood will target an area that has not been documented as well as it document an area in order to help produce a National Register Nomination.

Covington Historic Preservation Overlay Zones



Covington Neighborhoods



Map Created By:
City of Covington, Kentucky
638 Madison Avenue
Covington, KY 41011

Created On:
07/30/2008

Economic Development Department (859) 292-2163

This preceding information is derived from PLANET, a Northern Kentucky Area Planning Commission System. Information included on this map is current as of the date of map creation. This map is intended for PLANNING PURPOSES ONLY.

NATIONAL REGISTER OF HISTORIC PLACES

The National Register of Historic Places is a list of the nation's historic places worthy of preservation. The National Park Service administers this program to support protection efforts through the nomination of districts, sites, buildings, structures, and objects. While the list is only a recognition that the property is of significance to the nation, the state, or the community, properties listed on the Register are considered and often protected in the planning for federal or federally assisted projects. Nationally listed properties are eligible for federal tax benefits when funds are available.

The Linden Grove Cemetery District is currently the only area within the study boundaries, designated on the National Register. It is approximately 20 acres and was nominated in 2000. The Seminary Square Historic District and the Lee-Holman Historic District are primarily residential and both are located just north of the study area. These districts emphasize the historic development of the area; and, the residences in them are somewhat similar architecturally to several within the study area.

The study area contains a few properties which are listed individually on the National Register of Historic Places. These are the Bavarian Brewery, the Fifth District School, St. Augustine Church Complex, the War Between The States Veterans Monument and the Grand Army of the Republic Monument within Linden Grove Cemetery. The Fifth District School has recently been renovated and converted to senior housing.



Linden Grove Cemetery

POTENTIAL HISTORIC DISTRICTS

The area between 12th St./Martin Luther King Jr. Blvd. and Linden Avenue was almost fully developed by the 1880s, with the majority of the building being built between 1850 and 1877. By 1894 the area directly around the Cambridge Tile Manufacturing Company that was located at 16th Street and Woodburn Avenue, had very few open lots and housing continued to be built into the early 20th Century. The 1700 block of Banklick Street and Holman Avenue represents a transition area with about half the houses being from the late 19th century and half being built after the turn of the century. In the area, different subdivisions may be inferred by the change in the grid pattern. The area bounded by Euclid Avenue, Anns Lane, 19th Street, and Monroe Street represent one of these subdivisions. Instead of the streets being laid out to continue the strict north south grid pattern, they were laid out on an angle. This subdivision was developed from the early to mid 20th century and was almost fully developed by 1953.

The entire study area, with the exception of the 12th St./Martin Luther King Jr. Blvd. corridor and area leading up to the St. Elizabeth Medical Center Covington site is eligible for nomination into the National Register of Historic Places as a district. This corridor and area leading up to the new medical center are recommended for exclusion from the recommendation to pursue a National Register district because this area is essential for much needed redevelopment in the area.

The study area is rather large for a single National Register Historic District and in the past Covington has followed the traditional neighborhood boundaries when creating historic districts. The study area has two existing neighborhoods, the Westside Neighborhood Area and the north part of the Peaselsburg Neighborhood. These existing boundaries would be easily defined boundaries for National Register Districts.

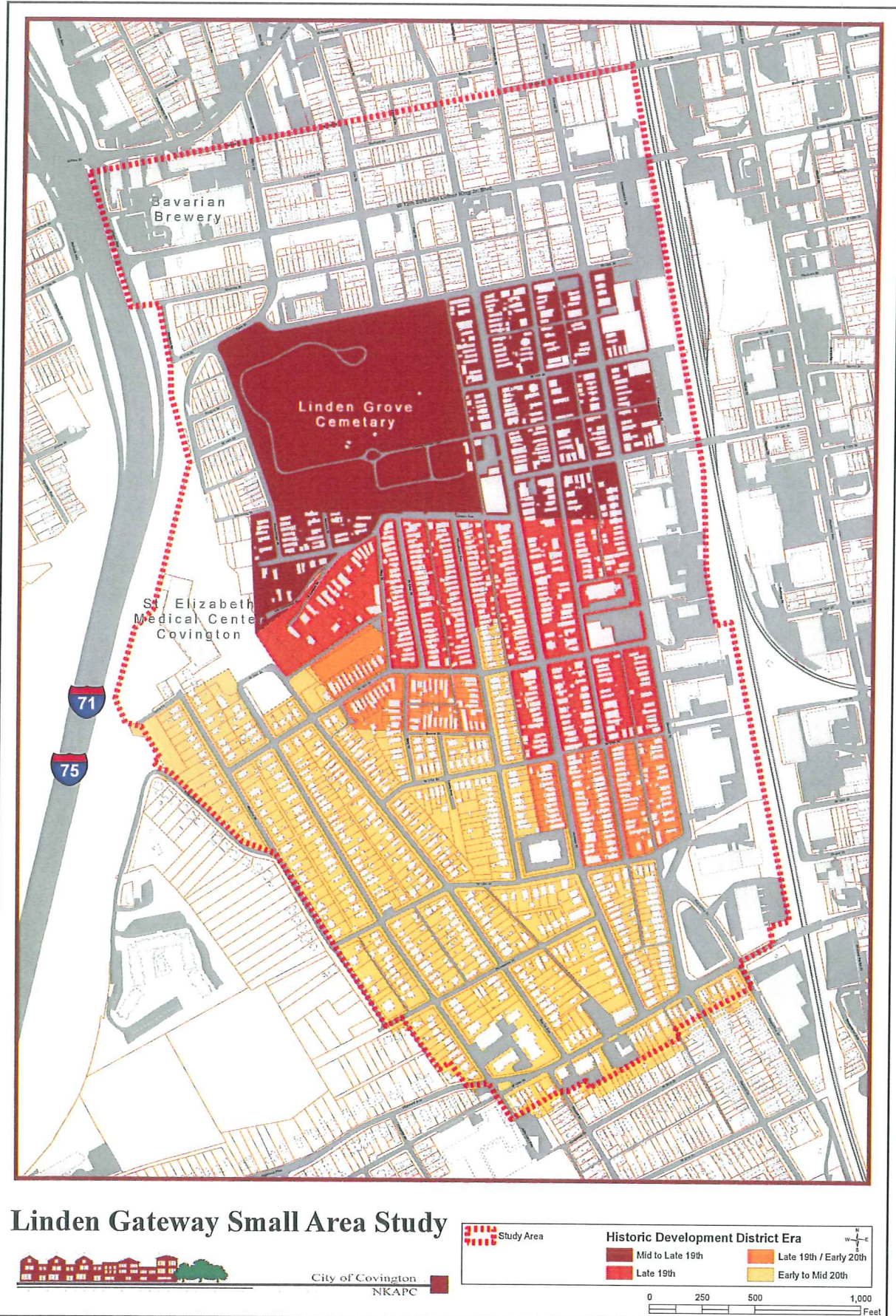
This plan recommends that all or portions of the study area be surveyed and eventually added to the National Register. Dividing the area by development periods or by neighborhoods may make the nomination process less cumbersome. Map 3.1 shows the development patterns by time periods for the area. As shown on the map these areas are clearly delineated geographically within the Linden Gateway Study Area.

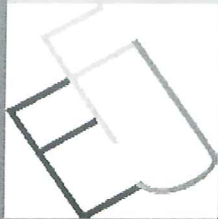
LOCAL HISTORIC PRESERVATION OVERLAY ZONES

Local Historic Preservation Overlay Zones are local districts whose intent is to keep the historic integrity of an area. There are currently seven historic preservation overlay zones that have compliance regulations within the City of Covington. These districts include a mix of residential, commercial and institutional uses. Properties within these districts must have any exterior changes to their structure approved through the Certificate of Appropriateness process. Exterior changes must also have staff approval or the approval of the Urban Design Review Board. Changes must follow the "Covington Historic Design Guidelines" which sets standards for architectural details, new construction, public streetscape, equipment, utilities, machinery, and demolition.

Consideration should be given to the creation of a local historic overlay zone after the National Register classification is achieved. The establishment of a local overlay zone may or may not be appropriate for this community and is an approach to be discussed between residents/property owners, neighborhood leaders and city officials; however, getting the area listed on the National Register is an appropriate first step in familiarizing the area with the benefits of historic preservation. If there is an interest from the community and funding available, the topic of establishing a local overlay zone may be addressed at some point in the future.

Map 3.1 - Historic Preservation





Elizabeth F. Johnson

Education:

Cornell University, College of Architecture, Art and Planning, Ithaca, NY
Master of Art, Historic Preservation Planning, May 2006
Summa Cum Laude

Ball State University, College of Architecture and Planning, Muncie, IN
Bachelor of Urban Planning: Double major History, minor Historic Preservation May 2004
Honors Degree and Magna Cum Laude

Training:

Grant Writing ■ Section 106 Essentials ■ Section 106 Advanced ■ National Alliance for Preservation Commission's Short Course Commission Training ■ Commonwealth of Kentucky Community Scholars Main Street 101 ■ Pine Mountain Preservation School: Wood Window Restoration ■ Preservation Leadership Training/ Advanced Real Estate and Finance

Awards/ Honors:

American Institute of Certified Planners (AICP) 2004 Outstanding Student of the Year Award ■ Ball State University Department of Urban Planning Academic Achievement Award ■ Ball State University College of Architecture and Planning Valedictorian 2004 ■ Cornell Preservation Thesis Achievement Award for 2006

Work Experience:

City of Covington Historic Preservation Office, Covington, KY Dec. 07- Present
Preservation and Planning Specialist

Administer the review and permitting process in the local historic districts and staff the Urban Design Review Board. Administer the Section 106 process for the City, the Historic Plaque Program, and the Annual Preservation Awards Program. I give general assistance for Federal and State Tax Credit programs. Provide resources and assistance for residents doing historic building research and historic rehabilitations. Provide design, historic, and planning expertise to both public and private projects.

COSA Planning and Community Development Department, San Antonio, TX Aug. 06- Oct. 07
Senior Planner

Worked with neighborhood organizations and residents to create community and neighborhood plans to address their land use, social and physical needs. Reviewed applications and plans for compliance with the Neighborhood Conservation Districts and helped review and write standards for a Neighborhood Conservation District. Participated in a committee that was responsible for creating a Smart Code for the city and was specifically in charge of architectural and design issues.

Lawndale Christian Development Corporation, Chicago, ILL Summer 2005
Outcome Based Evaluation Intern

Gathered and organized existing data and collected new data for an outcome based evaluation of the Real Estate (owner and rental) projects developed and managed by LCDC. The document with project descriptions and evaluation of collected data which showed the projects effects on the neighborhood, was presented to a major funding bodies.

Skills:

Microsoft Word ■ Excel ■ Access ■ Powerpoint ■ Adobe InDesign ■ Illustrator ■ Photoshop ■ ArcMAP
Familiar with Census data ■ Graphic composition and layout ■ Public speaking and presentation

Organizations:

National Trust for Historic Preservation- Forum Member ■ American Planning Association ■ Preservation Kentucky ■ National Alliance for Preservation Commissions ■ Ball State University Alumni Chair- Cincinnati Chapter ■ Cornell Historic Preservation Planning Alumni Board Member

4. Budget

KENTUCKY HERITAGE COUNCIL FEDERAL GRANT BUDGET SUMMARY

APPLICANT City of Covington

FEDERAL GRANT REQUEST \$10,000

A. EXPENDITURES

Federal share cannot exceed 60% of total cost of expenditure. Non-federal share must be at least 40% or more of the total cost of expenditure. In-kind, non-federal share can be used as part of the 40% match but is not reimbursable.

TYPE OF EXPENDITURE	I. TOTAL COST OF EXPENDITURE	II. FEDERAL SHARE	NON FEDERAL SHARE	
A. PERSONNEL			III. CASH	IV. IN-KIND
Staff Salary			\$4,000	
Staff Fringe				
Intern Salary (\$12 per hour, 20 hours per week, 30 weeks)	\$7200	\$7200		
Volunteer Service				
B. OPERATING EXPENSES				
Rent				
Utilities/Telephone				
Printing/Copying	\$1500	\$1500		
Photography	\$1000	\$1000		
Computer Services				
Travel/Training				
Expendable Supplies	\$300	\$300		
Postage				
Professional Development				
Equipment				
Indirect Costs (Only Universities)				
C. OTHER (LIST)				
D. TOTAL ALL COLUMNS	\$10,000	\$10,000	\$4,000	

B. SOURCE OF NON-FEDERAL SHARE (Columns III & IV above)

Provide organization source of all cash and in-kind contributions to the non-federal share. List in-kind and cash contributions from the same organization separately. In-kind contributions from the community donated through the sponsor may be totaled and listed as one item.

AGENCY/ORGANIZATION	SOURCE OF MATCH (e.g. General Funds)	CASH	IN-KIND	TOTAL
City of Covington	GENERAL FUND	\$4,000		\$4,000
	TOTAL ALL COLUMNS			\$4,000

*Totals for Columns III and IV of Part A must equal total in Part B

match required - \$6,667

CIVIL RIGHTS COMPLIANCE GRID

The Kentucky Heritage Council observes the provision of the Civil Rights Act of 1964, and all subsequent federal and state laws and regulations. The Heritage Council must ensure that its subgrantees do the same. If your county or area contains, for instance, a significant number of Hispanics or African Americans, then your group must find ways to involve these populations in the grant project. The grid below offers the subgrantee a way to demonstrate to the Kentucky Heritage Council that diverse populations have been considered in the planning of the grant project, in its execution, and in its products.

Please enter a number into each cell below, as applicable. The numbers for your county appear on the attached sheet.* **The numbers entered will show how many people participate in the project according to their role (the horizontal rows) and according to their population status (the vertical columns).** Use the grid to track the participation of diverse groups in your project.

In a county with a significant number of Hispanics and African Americans, members of those groups can participate in the project planning by being on the team that designs the project. In that same county, they can be involved in the project's execution by participating as volunteer researchers, as informant, as the project's staff members, and the project's advisory group, or as the consultant hired to complete the project. Also, if the project's products are intended for a target audiences, such as programs for children in schools with large minority populations, or in documents that focus on the lives of those residents, then indicate on the grid, the numbers of people served by those products.

		Identified Population Group									
		African American, Black	Asian American or Pacific Islander	Hispanic	Native American, Eskimo or Aleut	White	Other Races	Women	Older American	Persons With Disabilities	TOTALS
Role of Participants or Grant Project's Audience	Grant Planning Group	0	0	0	0	1	0	1	0	0	1
	Consultant Or Staff	0	0	0	0	1	0	1	0	0	1
	Advisory Group, if Applicable	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Volunteer Workers, if Applicable	0	0	0	0	0	0	0	0	0	0
	Student Population, if applicable	0	0	0	0	1	0	0	0	0	1
	Product's Intended Audience	4,322	128	599	86	37,233	1,027	21,869	5092	N/A	42,797
	Urban Design Review Board	0	0	0	0	9	0	5	3	0	8
	Total in County or Area Served*	4,322	128	599	86	37,233	1,027	21,869	5092	N/A	42,797

* This figure can be derived from the latest census reports for the county or area served. A copy of the most recent Kentucky Population by County census report has been attached.

Civil Rights Compliance:

All of the above projects are intended to benefit the community as a whole. The majority of work will take place at the City Building, which is open to all citizens. In addition, the files of the Historic Preservation Office are open to the public and copies can be mailed to interested parties. In 2008, the Historic Preservation Office, with help from the Housing Department, created a Historic Archive room that contains all of the cities Historic Resource survey forms along with historic assessment files, plat files, and a 1939 Sanborn map. This room is open for the public to use. The public is made aware of and invited to participate in Urban Design Review Board business as well as the planning processes of the City.